

**Classification: Non-Exempt**

**Date Created/Revised: June 10, 2015**

**Reports To: Production manager**

## Summary of Responsibilities

The fabricator/welder is responsible for using fabrication and welding techniques to produce innovative and creative signing solutions and environmental graphics and elements for ID Signsystems clients, within the project specifications.

## Essential Duties

The fabricator/welder plays an important role in the ongoing functions of ID Signsystems. Other duties may be assigned to meet business needs. The essential duties and responsibilities of the position include:

- Fabricates products based on designs prepared to meet customer needs and expectations, using a variety of materials including, but not limited to: plastic, LED, metal
- Lays out, positions, and secures parts and assemblies according to specifications
- Welds components and assemblies using a variety of tools and techniques, such as mig, tig, and arc welding
- Installs new machinery in production and completes preventative maintenance on machinery and the building

## Skills and Abilities

Based on the essential duties and responsibilities of the position, the fabricator/welder should have a number of skills and abilities:

- Prioritization, organization, and time management of client projects to ensure deadlines are met
- Strong attention to detail
- Interpersonal and customer service skills, including, but not limited to: effective written and verbal communication skills, and the ability to competently work with internal clients
- The ability to function efficiently as both an individual contributor or as part of a team

## Education, Experience, and Other Requirements

Based on the technical and professional responsibilities of the position, the fabricator/welder is required to have:

- High school diploma or GED
- 5 years of experience welding and fabrication
- Prior experience with mechanical maintenance
- Experience reading engineering drawings
- Welding certification is preferred

### **Physical and Environmental**

The fabricator/welder is primarily located within a production shop environment. The Physical requirements include:

- Moderate lifting (25-50 pounds)
- Use of potentially hazardous machinery including, but not limited to: welder, saws, hand tools
- Use of power tools
- Exposure to fumes from painting supplies and other chemicals used throughout production
- Exposure to loud noise
- Proper safety equipment must be worn including:
  - Safety glasses
  - Steel-toed boots
  - Welding gloves, ear shield, and face shield
  - Respiratory protection while painting